

Ocali



Charter Middle School

ACADEMY of MATH, SCIENCE, TECHNOLOGY and ENRICHMENT
A Public Charter Middle School

Minutes of Board Of Trustees Meeting

Call to order: Leo Pacheco	Date: January 10, 2018
Invocation: Teecy Matthews	Time: 3:21 PM
Pledge of Allegiance: Leo Pacheco	Location: Suite 200

In Attendance:

Leo Pacheco	Debra Hart	Lari Thomas - Recorder
Dr. William Murray	Teecy Matthews	
Joseph Smith		

Motion to approve the meeting agenda as distributed.

Item:	Moved:	Seconded:	Action:
Accept Agenda	Leo Pacheco	Joseph Smith	Accepted

Correction on second page of the minutes of Playdo to Plato.

Motion to approve the minutes of the last Board Meeting:

Meeting:	Moved:	Seconded:	Action:
November 8, 2017	Leo Pacheco	Joseph Smith	Accepted

NO CORRESPONDENCE:

Nothing New to Report

Treasurer's Report: Dr. Murry presented the treasurer's report, along with an addendum. Copies are attached as part of these minutes.

Additional items discussed as part of the Treasurer's/Finance report:

- Discussion regarding approving the budget amendments to balance out to zero at the end of the year.
- Discussion regarding moving \$625.00 from the square account to the checking account.
- Discussion regarding Title 1 invoicing and how it shows up in the general ledger.
- Accountant monthly changes to QuickBooks need to be printed out and sent to Dr. Murray.
- Discussion of Title 1 payments.

Motion to accept the Treasurer's Report:

Item: Treasurer's Report	Moved: Leo Pacheco	Seconded: Debra Hart	Action: Accepted
------------------------------------	------------------------------	--------------------------------	----------------------------

Executive Director's report: Teecy Matthews presented her report.

Summary of report:

- Enrollment at 145 students
- Bus lease has been signed agreeing to \$150.00 per bus per month.
- Mrs. Matthews reported that Mr. Posth is doing a great job.
- Discussion regarding extended day every other Wednesday for students that need extra tutoring time.
- Received \$5911.92 of Title 1 funds for August, September and October. We pay out funds then are reimbursed by Title 1.
- Fan Cloth fundraiser running one more time from 1/12/18 through 1/26/18.
- Seeking speaking opportunities for Teecy Matthews
- Report cards were sent out and A/B honor roll students received their advantage cards.
- Activity fees are not getting paid which affects the field trips.
- Duke Energy donation from parent of \$40.00
- Discussion of fundraisers – Fancloth, Picasso's Palette, T-shirt sales
- Discussion regarding grants received from Walmart/Sam's to do certificate and thank you letters.
- Discussion of in kind donations; cookies from Subway, admission tickets from Skatemia
- Discussion regarding FTE bus dollars and if they are retroactive.
- Teecy Matthews announced she will be MC/hose at a Bunko night fundraiser on Friday, March 26th about 6:30 – 9 pm at the Elks club with light hors d'oeuvres and bar. Tickets will be \$20.00 per adult only. \$8.00 will go to food and \$12.00 to the school. Mrs. Matthew is asking each Board Member to sell 10 tickets and needed baskets and gifts for silent auctions. This fundraiser is directed toward the community to raise funds for the school. The goal is \$3000.00.
- Faces of Ocala will not be held this year.

Parent Representative's Report: Debra Hart presented report

- Discussion regarding a need to establish an active parent group.
- No negative parent complaints to report

Committee Reports:

Facilities Committee: Partitions donated to school by Duke Energy. Not sure when receiving.

By-Laws Committee: Kelly Thompson working on by laws.

Nominating Committee: Nothing New to Report

Finance Committee: Nothing New to Report

Fundraising Committee: Nothing New to Report

Library Committee: Nothing New to Report

Transportation Committee: Discussion regarding changing bus stops for next year. Need to establish bus stops that are hubs instead of individual stops to make it safer for students and lessen the risk liability for insurance. Need to check safety spots of businesses.

Website Committee: Nothing New to Report

Old Business: Nothing New to Report

New Business

- Need to report the end date of the lease of the school.
- Discussion regarding the cash flow.
- Discussion regarding the need of new science books. They are \$50.00 a book and the school needs approximately 66 costing about \$4000.00.
- Discussion regarding students taking assessment test with a laptop. Suggestion made to mount laptop and get full size keyboard and mouse. Looking for keyboard and mouse donations.
- 2018-2019 school year preparations – review contracts, code of conduct, student and employee handbook
- Mr. Pacheco presented the issues with the copier lease. Copier is being financed with Navitas and maintenance handled by Copier Source. Looking for solutions to resolve the maintenance issues and poor copy machine copies. Will be consulting with Kelly Thompson.
- The next meeting of the Board of Trustees is February 7, 2018.

The meeting was adjourned by Chairman Pacheco at 5:00 PM and seconded by Joseph Smith. All accepted.