

AGENDA

OCALI CHARTER MIDDLE SCHOOL BOARD OF TRUSTEES MEETING

Location: Room 200 Date: Tuesday, February 21, 2017 Time: 4:30 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE

ACCEPT AGENDA

MINUTES

CORRESPONDENCE

Note: If subjects presented in reports require discussion and/or a vote by the Board at this meeting, the vote will be taken during or at the end of the report.

TREASURER'S REPORT

PRINCIPAL'S REPORT

PARENT REPRESENTATIVE'S REPORT

COMMITTEE REPORTS

Bylaws Committee:

Finance Committee:

Fundraising Committee:

Library Committee:

Site Committee: Internet provider, completion of computer room

Transportation Committee:

Website:

UNFINISHED BUSINESS

Of continuing interest:

Status of identification and remediation of students who aren't performing at grade level

Professional development of teachers who are not certified in the fields in which they are teaching

Other unfinished business

Status of Carter Johnson lawsuit and bill from former attorney

Status of EEOC complaint from former Spanish teacher Mrs. Salamanca

Additional legal issue

Board succession and recruitment

Charter revision

Program for recruiting 2017-2018 students

NEW BUSINESS

Index and reference book of Ocali policy publications, i.e., Financial Management Plan, Travel SOP

Administrator's contract review and approval (Teecy should be recused while discussing.)

ADJOURN

Ocali



Charter Middle School

ACADEMY of MATH, SCIENCE, TECHNOLOGY and ENRICHMENT
A Public Charter Middle School

Minutes of Board Of Trustees Meeting

Call to order: Sharon Murry

Date: 21 February 2017

Invocation: Bill Murry

Time: 4:30 PM

Pledge of Allegiance: Sharon Murry

Location: Suite 200

In Attendance:

Sharon Murry

Dr. William V. Murry

Joseph Smith

Jo Chabot

Leo Pacheco

Debbie Hart

Ro Chabot

Teecy Matthews

Motion to approve the meeting agenda as distributed.

Item:	Moved:	Seconded:	Action:
Accept Agenda	Bill Murry	Jo Chabot	Passed

Motion to approve the minutes of the last Board Meeting:

Meeting:	Moved:	Seconded:	Action:
01/17/2017	Leo Pacheco	Ro Chabot	Passed

Correspondence: No report.

Treasurer's Report: Bill Murry presented the Treasurer's - copy attached

Additional items discussed as part of the Treasurer's/Finance report:

- There are still some outstanding checks
- We need to move \$1,000 from the fundraising account to the General account
- The Board needs to discuss fundraising activities to offset rent expenses
- There was a short discussion on the need for a new copier as the one we currently have is on its last leg and will not last until the end of the school year.

Motion to accept the Treasurer's Report:

Item:	Moved:	Seconded:	Action:
Treasurer's Report	Bill Murry	Joe Smith	Passed

Principal's report: Mrs. Matthews presented her Principal's report. Copy attached as part of minutes.

Additional items reported on:

- Numbers are low - down to 106 students
- Susan Lombardi and Mrs. Matthews are watching dollars for every expense in order not to go over any budget item on a daily basis
- FTE Week number was 109
- The school will be able to participate in Title 1 dollars for the next school year.
- Teecy and Sharon will pick up the check from Burger 21 fundraiser - we raised \$615.00

- Student recruitment for the next school year is under way
- Need \$70.00 in order to register 2 students from the school to run in the Strawberry Jam 5k run – one of the board members volunteered to cover that expense.

Parent Representative’s Report:

Debbie Hart stated that everything with the Parent Committee is positive and had nothing to report to the board at this time.

Committee Reports:

Facilities Committee: No report.

By-Laws Committee: No report.

Nominating Committee: No report.

Finance Committee: Given as part of the Treasurer’s report

Fundraising Committee: Leo reported on the progress of the “Faces of Ocala” fundraiser. He stated that the owner of Picasso’s Palette is working with the school and that the students will be going to that venue in order to paint their masks. The students are currently designing their masks in Mrs. Cressman’s art class.

Leo has set a goal of 250 masks for the auction which will be both at a luncheon and online at www.facesofocalla.org. The tagline is “Changing the Face of Education”.

Library Committee: Jo and Debbie reported that some books have been donated to the school’s library. They will be looked at to make sure they are age appropriate prior to adding them to the library.

Transportation Committee: No report.

Website Committee: No report.

Unfinished Business:

Status update on the identification and remediation of students who aren’t performing at grade level was presented by Mrs. Matthews. Mrs. Matthews also cleared up the misunderstanding regarding the certification of teachers. All of our teachers are certified instructors.

Mrs. Murry reported on the status of the Carter-Johnson case and that our next meeting is scheduled for March 3rd.

There is still no new information with the Salamanca EEOC suit.

Ro and Leo will be undertaking the charter revision process

New Business:

Update on the Administrator’s contract.
Discussion of the Operating Manual for the School’s administration to include policies, Fin. Mgmt. Plan, SOP’s, etc.

The meeting was adjourned at 6:01 PM

OCALE

Charter Middle School

ACADEMY of MATH, SCIENCE, TECHNOLOGY and ENRICHMENT
A Public Charter Middle School**Minutes of Board Of Trustees Meeting****Call to order:** 4:37 PM**Date:** 17 January 2017**Invocation:** Leo Pacheco**Time:** 4:30 PM**Pledge of Allegiance:** Sharon Murry**Location:** Suite 200**In Attendance:**

Sharon Murry

Dr. Bill Murry

Joseph Smith

Jo Chabot

Ro Chabot

Leo Pacheco

Debbie hart

Teecy Matthews

Motion to approve the meeting agenda as distributed.

Item:	Moved:	Seconded:	Action:
Accept Agenda	Ro Chabot	Jo Chabot	Passed

Motion to approve the minutes of the last Board Meeting:

Meeting:	Moved:	Seconded:	Action:
11/15/2016	Joseph Smith	Leo Pacheco	Passed

Correspondence: None**Treasurer's Report:** Dr. Murry presented the Treasurer's report – report attached.

Motion to accept the Treasurer's Report:

Item:	Moved:	Seconded:	Action:
Treasurer's Report	Bill Murry	Ro Chabot	Passed

Principal's report: Mrs. Matthews presented her Principal's report. Copy attached as part of minutes.

Additional items reported on:

- School District Presentation by Mrs. Matthews – 9:00 AM Thursday
- Burger 21 Fundraiser
- Great Leaps (Reading Program)
- Referral Process – copy of form attached
- Mrs. Rossman's situation
- Student grades

Parent Representative's Report: Mrs. Hart reported that the Parent's meetings are the 1st Thursday of the month and that they are working on a newsletter with a 25th of the month deadline for articles. They are communicating via FaceBook and robo calls. They are working on a uniform drive and book drive.

Committee Reports:

Facilities Committee: No report

By-Laws Committee: No report

Nominating Committee: No report

Finance Committee: No report

Fundraising Committee: Signature event. Ceramic Masks – students decorate, sponsors and auction. Event to be called "Faces of Ocali". Will generate student and community involvement.

Library Committee: No report

Transportation Committee: No report

Website Committee: No report

Old Business:

Of continued interest: Status of identification and remediation of students. Mrs. Matthews reported on the student's grades, and that she was having weekly meetings with the staff, ESE and Title1 with guest presenters for the staff meetings.

Carter Johnson Case: Sharon Murry reported on her meeting with the attorney and that we had rehired him on the case. We also allowed him to make a \$3,000 offer to settle the case but that offer ended on 1/6/2017.

EEOC Case: Sharon reported that the insurance company informed her that we were not on the policy, that we were secondary to FMMA. She will follow up as we paid the bills.

Mary Pinson: Short discussion about the rumors surrounding Mrs. Pinson and her claims. The Board agreed that they did not directly affect the school.

Christmas Party: Sharon thanked Joe Smith and his wife for holding the staff Christmas party at their farm.

New Business:

Items discussed with the Board with no action were

- The need to establish a long range plan for the school
- Charter Revisions – we are in the third year of a five year charter and we should now start working on revisions to the charter
- Stability versus growth – how big should OCMS become
- Recruiting for 2017-2018 school year
- Board succession and recruitment.

The Board reviewed Mrs. Matthews' employment contract after Mrs. Matthews left the meeting. Motion by Jo Chabot to approve Mrs. Matthews' contract. Seconded by Bill Murry. Motion passed.

The meeting was adjourned at 6:22 PM

Ocali Charter Middle School
Principal's Report – February 21, 2017
Teecy Bondank Matthews

Student Count: 39 – 6th Grade (14 Females / 25 Boys)
37 - 7th Grade (17 Females / 20 Boys)
30 - 8th Grade (10 Females / 20 Boys)

- Focus for the month: Seek First to Understand, Then to Be Understood
- 3rd Nine weeks interims went home on Friday 2-17-17
- Burger 21 Fundraiser – Check pick up – Thursday 2-23-2017
- Great Leaps
- IXL
- Next year proposed numbers: Year 4 – (as determined in the charter) 150 students. 3– 6th Grade 2- 7th Grade and 2- 8th Grade
- Recruitment of students – Currently 28 applications. Flyers will go home this week to 5th graders county wide.
- Upcoming testing – February 27th and 28th Writing
- Afterschool programming – Band, Book Club, Tutoring, Leadership
- Community Service – Sponsoring 2 girls to run the Strawberry Jam 5K. \$70

Treasurer Report

Attached to this Treasurer Report are the reconciled financial activity ledger for January 2017, an interim ledger for February 2017, and a budget status summary as of February 21, 2017. Items highlighted in blue have cleared the bank; items undated and not highlighted are outstanding. As of February 20, we had a checkbook balance of \$41104.02 in our General Account plus \$1,122.96 in our SQUARE Account for a total of \$42,226.98 in the bank. Accounts Payable for the rest of the month is estimated at \$25,000.

Beginning in November 2016, the rent for sites 200, 106, and 107 (\$11,000) are paid using all of the PECO Funds. When the rent exceeds the amount of PECO Funds, the rest of the rent is paid with FEFP Funds. Because of the timing of receipt of PECO and FEFP Funds versus the rent billing date, the balance of rent due from FEFP funds is paid from the Miscellaneous Funds account and then reimbursed from the FEFP account after receipt of FEFP funds. This reimbursement transaction is highlighted in beige-pink in the activity ledger.

Part of the January 30, 2017 payroll and expenses until receipt of the MCPS FEP deposit on February 10, 2017 were paid from the Miscellaneous Funds account to preclude the FEFP Funds account from being in the red even though our General Account had sufficient funds to cover those expenses. This action emphasizes the need for fundraising to cover the short term cash flow because FEP funds are not received at the beginning of the month, and PECO funds do not cover all of the rent.

As of February 21, 2017 we had received about 70% of our EXPECTED REVENUE, and had spent 66% of our projected EXPENDITURES.

William V. Murry

William V. Murry
OCMS Treasurer

4 Incl Jan Activity Ledger - reconciled
Feb Activity Ledger - interim
Budget Summary as of Feb 21, 2017

FRANCIS MARION CHARTER SCHOOL TREASURER REPORT

		From: January 1, 2017			-----To: January 31, 2017							
Ref. No.	Date	Description	FEFP Funds		PECO Funds		Miscellaneous Funds		Square Account			
			Debit	Credit	Balance	Debit	Credit	Balance	Debit	Credit	Balance	
01-Jan-17		Starting Balances			\$7,129.95		\$0.00			\$34,256.84		\$1,074.71
03-Jan-17		IOD Interest Paid		\$1.47	\$7,131.42		\$0.00			\$34,256.84		\$1,074.71
05-Jan-17		Debit for TL Payne, Accounting Dec	\$500.00		\$6,631.42		\$0.00			\$34,256.84		\$1,074.71
06-Jan-17		MCPS PECO fund deposit			\$6,631.42	\$2,446.00	\$2,446.00			\$34,256.84		\$1,074.71
09-Jan-17		Intuit payroll svc	\$424.00		\$6,207.42		\$2,446.00			\$34,256.84		\$1,074.71
09-Jan-17		Prem Assign Corp (Ins), Ck#1626	\$1,286.45		\$4,920.97		\$2,446.00			\$34,256.84		\$1,074.71
10-Jan-17		City of Ocala, FL Utility, both Units, Ck# 1623	\$1,820.02		\$3,100.95		\$2,446.00			\$34,256.84		\$1,074.71
11-Jan-17		Progressive, Bus Ins, Ck# 1627	\$264.41		\$2,836.54		\$2,446.00			\$34,256.84		\$1,074.71
11-Jan-17		Maricamping LLC, Jan rent, Ck# 1625			\$2,836.54	\$2,446.00	\$0.00	\$8,554.00		\$25,702.84		\$1,074.71
13-Jan-17		MCPS FEP DEPOSIT		\$52,864.00	\$55,700.54		\$0.00			\$25,702.84		\$1,074.71
13-Jan-17		Reimburse Misc Fund Acct from FEFP Funds	\$8,554.00		\$47,146.54		\$0.00	\$8,554.00		\$34,256.84		\$1,074.71
13-Jan-17		Martial Arts Ctr, PE, Ck# 1632	\$1,750.00		\$45,396.54		\$0.00			\$34,256.84		\$1,074.71
17-Jan-17		Intuit payroll	\$16,894.31		\$28,502.23		\$0.00			\$34,256.84		\$1,074.71
17-Jan-17		Gift Speech Language & Reading Sp'ist, Ck# 1624	\$455.00		\$28,047.23		\$0.00			\$34,256.84		\$1,074.71
17-Jan-17		BBVA Dec Svc Chgs	\$21.07		\$28,026.16		\$0.00			\$34,256.84		\$1,074.71
18-Jan-17		EFTPS - IRS Tax Payment	\$4,347.02		\$23,679.14		\$0.00			\$34,256.84		\$1,074.71
19-Jan-17		Century Link, Ck# 1628	\$131.63		\$23,547.51		\$0.00			\$34,256.84		\$1,074.71
19-Jan-17		Dianumid Inc, Great Leaps Reading Program, Ck#1629	\$525.80		\$23,021.71		\$0.00			\$34,256.84		\$1,074.71
20-Jan-17		EFTPS - IRS Tax Payment	\$3,977.66		\$19,044.05		\$0.00			\$34,256.84		\$1,074.71
20-Jan-17		Shirts, Donaton, Refund Ins Deduct			\$19,044.05		\$0.00	\$1,030.00		\$35,286.84		\$1,074.71
20-Jan-17		Sonitrol, Alarm Svc, Ck#1633	\$41.65		\$19,002.40		\$0.00			\$35,286.84		\$1,074.71
23-Jan-17		Debit for AP Intego - worker's comp ins	\$930.31		\$18,072.09		\$0.00			\$35,286.84		\$1,074.71
23-Jan-17		MCPS Supplies, Ck# 1631	\$143.38		\$17,928.71		\$0.00			\$35,286.84		\$1,074.71
23-Jan-17		MCPS Mailing List, Ck# 1634	\$30.00		\$17,898.71		\$0.00			\$35,286.84		\$1,074.71
24-Jan-17		ReimburseTeecyforHDMIconnect,WindowCover,Ck#1635	\$124.88		\$17,773.83		\$0.00			\$35,286.84		\$1,074.71
25-Jan-17		Vista Print, Note Cards, Ck#1638	\$32.97		\$17,740.86		\$0.00			\$35,286.84		\$1,074.71
27-Jan-17		Debit for TL Payne, Accounting Dec	\$500.00		\$17,240.86		\$0.00			\$35,286.84		\$1,074.71
27-Jan-17		Debit for TL Payne, Accounting Add On	\$250.00		\$16,990.86		\$0.00			\$35,286.84		\$1,074.71
30-Jan-17		Intuit payroll	\$16,000.00		\$990.86		\$0.00	\$2,095.50		\$33,191.34		\$1,074.71
					\$990.86		\$0.00			\$33,191.34		\$1,074.71
30-Jan-17		Reimburse D Lombardi for postage, Ck#1636			\$990.86		\$0.00	\$9.02		\$33,182.32		\$1,074.71
31-Jan-17		EFTPS - IRS Tax Payment			\$990.86		\$0.00	\$4,719.64		\$28,462.68		\$1,074.71
31-Jan-17		FL Dept Rev cut			\$990.86		\$0.00	\$384.95		\$28,077.73		\$1,074.71
					\$990.86		\$0.00			\$28,077.73		\$1,074.71
					\$990.86		\$0.00			\$28,077.73		\$1,074.71
					\$990.86		\$0.00			\$28,077.73		\$1,074.71
CHECK BOOK BALANCE										\$29,068.59		\$1,074.71
ERROR (IF NOT ZERO)										\$0.00		\$0.00

IN BANK ACCOUNTS →			GENERAL ACCOUNT	SQUARE ACCOUNT
			\$29,068.59	\$1,074.71

GENERAL ACCOUNT (FEFP, PECO & MISC)		SQUARE ACCOUNT		
BANK STATEMENT RECONCILIATION	Unrecorded Deposits (Itemized)	\$0.00	Unrecorded Deposits (Itemized)	\$0.00
	Uncancelled Checks (Itemized)	\$40.00	Uncancelled Checks (Itemized)	\$0.00
	Calculated Difference	\$40.00	Calculated Difference	\$0.00
	Enter Statement Balance	\$29,108.59	Enter Statement Balance	\$1,074.71
	Calculated Checkbook Balance	\$29,068.59	Calculated Checkbook Balance	\$1,074.71

William V. Murry
William V. Murry
 Treasurer

OCALI CHARTER MIDDLE SCHOOL BUDGET PROGRAM - 2016-2017

(Francis Marion Charter School; dba OCALI CHARTER MIDDLE SCHOOL)

August 1, 2016 Revision - Adjusted November 10, 2016

WHAT IF !

WHAT IF !

EXPECTED REVENUE	Received	% Received
FEFP	418,653	320,571 76.57%
Other Rev Est Extras	209,381	107,794 51.48%
Transportation	24,060	16,382 68.09%
Teacher Lead money	810	810 100.00%
Sum Camp/uniforms/Supply Kitz	8,800	7,258 82.48%
Carryover from 2015-2016	41,235	41,236 100.00%
Fundraisers	10,000	1,613 16.13%
Activity Fees	11,100	2,100 18.92%
Eaglet Basic	4,000	3,715 92.88%
Gifts, Grants, Bequests	0	1,033 10334900.0%
Grant Settlement Recovery	32,836	31,836 97.0%
PECO	35,002	21,913 62.6%
Total Revenue	795,876	556,261 69.89%

STATUS AS OF: 21-Feb-17

Projected State Revenue	
Students	
Basic	85
ESE	26
Bus Riders	63
Per Student	\$4,160.71
Total State Revenue	\$461,839
95%	\$438,747

STATUS AS OF: 21-Feb-17

EXPENDITURES

Category	Account Number	Total	Salaries 100	Employee Benefits 200	Purchased Services 300	Energy Services 400	Materials & Supplies 500	Capital Outlay 600	Other Expenses 700	Spent To Date:	% Budget
Instruction	5000	\$313,792	246,300	26,132	33,260	n/a	3,000	5,100	n/a	188,111	60%
Student Personnel Services	6100	\$6,400	0	0	6,400	n/a	0	n/a	0	3,360	52%
Instructional media Services	6200	\$0	n/a	n/a	0	n/a	0	0	n/a	0	33%
Instruction and curriculum Development Services	6300	\$0	n/a	n/a	0	n/a	0	n/a	n/a	0	50%
Board	7100	\$857	n/a	n/a	857	n/a	n/a	n/a	0	499	58%
School Administration	7300	\$151,469	115,000	12,202	20,286	n/a	3,982	n/a	n/a	113,432	75%
Facilities Acquisition	7400	\$14,620	n/a	n/a	620	n/a	0	14,000	n/a	94,668	648%
Fiscal Services	7500	\$17,400	n/a	n/a	17,400	n/a	n/a	n/a	n/a	15,518	89%
Food Services	7600	\$12,344	11,160	1,184	0	n/a	n/a	n/a	n/a	7,557	61%
Transportation	7800	\$54,055	38,925	4,130	3,000	8,000	n/a	n/a	n/a	31,818	59%
Operation of Plant	7900	\$153,052	n/a	n/a	132,100	19,800	1,152	n/a	n/a	26,088	17%
Maintenance	8100	\$19,360	n/a	n/a	16,570	n/a	2,790	n/a	n/a	889	5%
Community Services	9100	\$200	n/a	n/a	n/a	n/a	200	n/a	n/a	13,896	6948%
Debt Service	9200	\$5,000	n/a	n/a	n/a	n/a	n/a	n/a	5,000	0	0%
TOTAL EXPENDITURES		\$748,550	411,385	43,648	230,493	27,800	11,124	19,100	5,000	495,834	66%

RESERVE (3% FEFP Reqd)

\$12,560

Projected Revenue Excess

34,767

Over by 4.4%